

2 positions

We are looking for a

German and English-speaking Customer Service Advisors

to join an existing and expanding administration team with international customers.

Are you fluent in German and English? Our client offers qualified services, training, and computer systems in health, environment and safety when handling chemical products. This is a fantastic opportunity to join a market leading IT and consulting company with operations in Sweden, England and Germany. Right now, we are expanding in Germany and are looking for people with good skills in German and English.

JOB DESCRIPTION

At Customer service you are a part of the daily operations which is solving problems by phone or e-mail. The work consists also of documentation, testing and implementation of our systems. A big part of the company's success is depending on good support to customers.

We are looking for a helpful and service minded person with the ambition to give support at its best. You will be a part of an international team placed in Pancevo and Halmstad, Sweden. You will support the German- and English-speaking markets both as customer service advisor and to support our internal team with entering data information into our tools.

This position does not include sales.

COMPANY OFFER:

You will work in a fast-growing international company with the opportunity to develop in your role. You will start with internal training of several IT systems which will be your main working tool and be given support from an existed experienced team.

SKILLS/EXPERIENCE REQUIRED

We are looking for a person who is:

- accurate and independent
- Has proven results at multitasking and can successfully handle several tasks concurrently.
- sees opportunities to change and improve work
- responsible
- service-oriented
- has above average good computer skills
- Experience in customer service would be an advantage

For the work, you are required to speak and write fluent German and English and have good knowledge of MS Office. First-rate German communication skills are essential*. You have either lived in Germany or gained knowledge by studies and/or work experience. Further, you are careful and quick to take up new knowledge. You have good communication skills that enable you to quickly create good relationships both internally and externally. Furthermore, it is important to be responsive and flexible in your approach and that you have the ability to prioritize. You thrive to work in a fast-paced environment.

*[Common European Framework of Reference for Languages](#) - Language must be C1/C2: Proficient user.



LOCATION

The position will be based in Pančevo.

APPLICATION

Welcome to submit your application including CV and cover letter written in English to the following email address:

info@cs-environment.com

We will contact only those candidates with proper qualifications.

